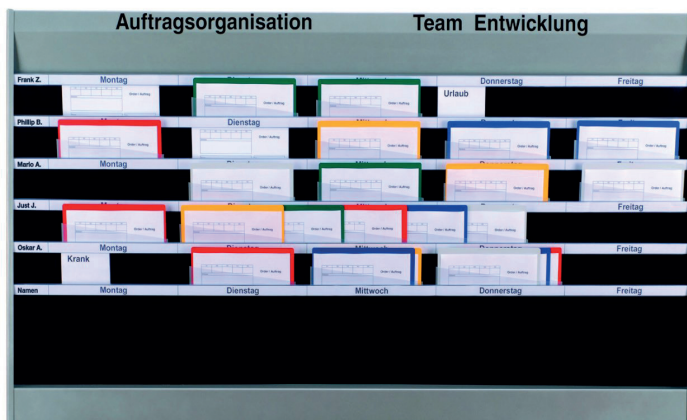


# Delivery Control - Clear overview of orders in the incoming goods department

Usually, the incoming goods department in a company has to handle uncomplicated standard jobs. But, time and again, there are consignments which must be managed with special attention for various reasons. That is why WEIGANG has now created a scheduling board called **“Incoming goods chart”**, which provides a clear overview of orders in the incoming goods department and ensures coordinated processing.



Some consignments arriving at the incoming goods department require “special” supervision. These may be goods of particularly high quality, which must be handled with extreme care or perishable goods which should be transferred as quickly as possible or items needing very thorough inspection. Staff members of the incoming goods department should be informed of such special jobs in a highly systematic and perfectly clear manner.

## Based on the “Cascading” compartment system

Looking for an interface between the purchasing, the various specialist and the quality management department on the one hand and the staff in the incoming goods department on the other hand, the organisation specialist WEIGANG has developed its system solution **“Incoming goods chart”**, which is based on the proven **“Cascading” compartment system**. This system consists of stable metal compartments which are provided in an overlapping arrangement and can receive a great number of documents in a confined space. Owing to its modular design, this compartment system can be extended vertically, just by putting the individual elements together downward, or horizontally, simply by adding a basic unit.

## Standard version with 35 compartments

The **“Incoming goods chart”** version comprises a total of 35 compartments, arranged in seven columns of five compartments each and mounted on a graphite-coloured base plate. There are five columns each of which is allocated to a different weekday and two additional

### Documents in orga pockets

The compartments allow you to sort in **OrgaPockets** from the WEIGANG product range. The pockets for document size A4 size have a stable back and transparent film bags on both sides front and rear, which, are capable of receiving each a stack of documents with a thickness of up to 5 mm. Using the **OrgaPockets**, you can arrange order slips, checklists, incoming goods reports, etc. on the scheduling board.

### Colour-coded pockets

**OrgaPockets** are available in six assorted colours: light-grey, red, yellow, dark blue, powder blue and green. Clever assignment of colours opens up a further information level catching the eye on the spot. The colour code may provide information about processing priorities, complaint consignments, or about the specialist department expecting the consignment.

### Special “In process“ and “Stop“ columns

The “In process” column provides department managers or the quality assurance department with information about the job files just being processed – without having to make the effort of asking the employees at the incoming goods department.

Job files which cannot be processed, for example because detailed information is still missing, are intermediately stored in the compartments of the “Stop” column. If your scheduling targets are different or if you need other column headings, you can of course customize the labelings included in the scope of delivery.



**Approach us! Ideas become product solutions!**

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